



### **Terms and Conditions**

The most important thing is for your child to have fun and enjoy coming to Rainbow Club. We will provide a safe and secure environment where children will be able to take part in a range of creative and fun activities.

Rainbow Club gives children a chance to make new friends, learn new skills, relax, take part in energetic but safe games and enjoy new experiences, all within a caring environment in which parents/carers can place their full confidence.

### **Opening hours**

- Breakfast club: 7:30am-8:45am (term time only). Children will be taken to their classroom from club.
- After school club: 3:20pm-6.00pm (term time only)

### **Making a booking**

- All bookings must be made by clicking on the following link:  
<https://priorsfield.onsidelive.co.uk/sign-in>
- Fees must be paid at the time of booking, half-termly in advance
- A booking confirmation/receipt will be emailed on completing of your payment.
- We use Stripe to process our online transactions. It is reliable, secure and you don't need an account in order to use the service. We do not store credit card details, nor do we share customer details with any 3rd parties.
- You will be able to use childcare vouchers if this facility is open to your family. Voucher payments must be made in advance so that your account can be credited before you need to make your booking.
- From September 2022 the cost for any session will be £5.25 (with the exception of late finish which is an additional £1 and cookery club which will currently remain at £7.00), this includes the cost of the club, the cost of any breakfast, healthy snacks and the cost of resources used.
- From September 2022 the cost for any ad-hoc session will be £6.25
- Fees will be evaluated each September
- If a club is fully booked, it will show as such on the booking timetable.
- Please note some of our clubs are very popular and get booked up quite quickly. If you find a club is fully booked please email [rainbows@welearn365.com](mailto:rainbows@welearn365.com) to be put on a waiting list.

### **Signing in and out of sessions**

- Children should be dropped off and picked up from the school library. Parents should come to the outside library door and press the Rainbow Club doorbell to alert staff
- Parents may collect their children part way through a session, although the sessions will work more effectively if children are able to begin and end at the given times
- The name and contact details of those people able to collect the child(ren) will be recorded by the parent/carer when setting up a booking. If there is going to be a change to the collection arrangements, parents/carers will be required to contact the school during the school day in order to report this; they will need to provide the name of the adult who will be collecting the child(ren) and a password.

### **Snacks**

- Children will be provided with breakfast in the morning as long they arrive by 8:20am. This will be a choice of cereals and brioche. The children will also be offered a light tea in the afternoon (4:30pm).
- Rainbow Club aims to provide healthy choices both at breakfast time and after school. Fruit is available at both afternoon sessions and children are encouraged to eat it.
- Individual dietary needs will be catered for.
- Drinking water is readily available.

### **Allergies**

Parents/carers are responsible for telling Rainbow Club staff if their child(ren) has an allergy. These can be entered for each child on your online account under the heading 'Additional Information'. The necessary precautions will be taken to safeguard the child, including displaying medical information in the appropriate places and providing staff with relevant/specified training if required.

### **Non-attendance**

- Please notify the Rainbow Club staff with at least 24 hours' notice if a child is not going to be attending their session
- Credit Notes will only be given in extreme circumstances
- Families that persistently cancel sessions may lose their place the following term

### **Eligibility**

Children must be enrolled at Priors Field Primary School to be eligible for a place

### **Behaviour**

Rainbow Club uses the school's behaviour policy and holds the same high expectations

### **Resources and equipment**

The children will have the opportunity to enjoy a range of resources and equipment that have been purchased specifically for Rainbow Club.

### **Supporting information**

Rainbow Club is run in accordance with school policies and procedures. The following documents may be of particular interest with regard to Rainbow Club and are available on the school website:

- Behaviour policy
- Anti-bullying policy
- School SEN Information Report
- Safeguarding and Child Protection policy
- Complaints policy
- Data Protection policy

### **SEND and Additional Requirements**

- Rainbow Club is inclusive and we would like to work with parents to effectively meet the needs of all children
- Please inform us of medical requirements before the child starts at the club. These can be entered for each child on your online account under the heading 'Additional Information'.